

Town Center Sewer Building Committee
Meeting Minutes
March 22, 2010

Old Library – Commenced at 1930 and adjourned at 2300

In attendance were Tim Clark, Wade Holtzman, Chris Ashley, Kenneth Harrod, Chris Pereira, Joseph Bibbo, Fran Yanuskiewicz (Weston & Sampson), John Potts (Weston & Sampson), Wayne Perry (Norfolk Ram), and Jeff Ritter. (Town Center Wastewater Policy Committee)

W. Perry presented the site design/earthwork plan for the upgrade of the Wastewater Treatment Facility (WWTF). Discussions focused on the building orientation, site grading, and protection of existing structures and salvage of the emergency generator.

J. Potts and F. Yanuskiewicz presented the design plans for the Low Pressure Sanitary Sewer (LPSS). The system will consist of a series of approximately 8,000 linear feet of 1½-inch to 3-inch pipes. Discussions focused on individual property concerns/requirements, quantities of anticipated ledge removal, and connection requirements.

The Committee discussed the re-design/conversion of the LPSS to the HES pump station and plans to redo the playground. The Playground Committee presented concerns regarding the existing pump station, a retaining wall repair project, and parking lot improvements and scheduling of the LPSS. A re-designed site plan was presented by Weston & Sampson alleviates these concerns. The Committee motioned to accept the re-designed plan.

F. Yanuskiewicz discussed the 2010 Intended Use Plan (IUP) and the ranking (#71) of the Town's application. Discussions focused on the likelihood of moving up on the list, scheduling, and preparing a letter to the State requesting clarification of their ruling. The deadline for the Sewer Extension Permit is June 30, 2010. Higher ranked applicants will drop out.

T. Clark discussed financing implications and alternatives. The Committee discussed the possibility of obtaining future SRF funding and the possibility to proceed with short term financing and convert to long term in the future. The SRF program does not allow public bidding without demonstrating the available funding.

The Committee discussed the warrant article for Town Meeting, the strategy and schedule required going forward and public procurement options. Weston & Sampson will prepare an estimated construction budget based on similar and recently bid projects. The Committee will report and provide recommendations to the Selectmen.

Action Items – Re-design layout/orientation of WWTF (W. Perry)
Elm Street improvements (T. Clark to address with Parks and Rec Department)

Pond Road parking lot and stormwater issues (T. Clark to address with Richard Nota)
Old Littleton Road water main concern – Ken Harrod to review with Richard Nota.
Weston & Sampson to finalize LPSS design
Motion to accept the new design at HES is approved

Next meeting Monday April 26th, 2010 at 7:30pm.